

# FICA DOCUMENTS CHECKLIST:

## NATURAL PERSON

- IDENTITY DOCUMENT
- PROOF OF RESIDENCE (POA)
- MARRIAGE CERTIFICATE
- AND/OR ANTENUPTIAL CONTRACT

PROOF OF ADDRESS NO OLDER THAN 3 MONTHS

## CLOSE CORPORATIONS

- CIPC DOCUMENTS
- PROOF OF OPERATING ADDRESS
- MEMBERS IDENTITY DOCUMENTS
- MEMBERS PROOF OF ADDRESS
- MEMBERS RESOLUTION
- MEMBERS RESOLUTION
- INCOME TAX / VAT NUMBERS.

PROOF OF ADDRESS NO OLDER THAN 3 MONTHS

## COMPANIES

- CIPC DOCUMENTS
- PROOF OF OPERATING ADDRESS
- DIRECTOR'S IDENTITY DOCUMENTS
- DIRECTORS PROOF OF ADDRESS
- DIRECTORS RESOLUTION
- INCOME TAX / VAT NUMBERS.

PROOF OF ADDRESS NO OLDER THAN 3 MONTHS

## TRUSTS

- TRUST DEED
- LETTER OF AUTHORITY
- PROOF OF OPERATING ADDRESS
- TRUSTEES IDENTITY DOCUMENT
- TRUSTEES PROOF OF ADDRESS
- TRUSTEES RESOLUTION
- INCOME TAX / VAT NUMBERS.

PROOF OF ADDRESS NO OLDER THAN 3 MONTHS